Cheltenham Borough Council, Gloucester City Council and Tewkesbury Borough Council

Strategic and Local Plan Regulation 19 Publication Version

Statement of Representations Procedure and Statement of Fact

Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended)

Cheltenham Borough Council, Gloucester City Council and Tewkesbury Borough Council are inviting representations on the **Strategic and Local Plan** Regulation 19 Publication Version.

The information below explains how and by when representations may be made, how to ask to participate in the Independent Examination, and where the proposed submission documents may be inspected.

The Strategic and Local Plan establishes the vision, objectives and planning framework for the Cheltenham Borough, Gloucester City and Tewkesbury Borough Council administrative areas. The Plan sets out the overall strategy for growth, identifies land for development, and contains planning policies that will guide decisions on planning applications.

The Plan brings together strategic and local planning together within a single plan including policies relating to housing, employment, infrastructure, town centres, climate change, the natural and historic environment, design quality, sustainable transport and healthy communities. It also identifies site allocations and safeguards land necessary to support the delivery of future development across the plan area.

1. Area Covered by the Plan

Area Covered by the Plan

The Strategic and Local Plan covers the administrative areas of:

- Cheltenham Borough Council
- Gloucester City Council
- Tewkesbury Borough Council

2. Period of Publication for Representations

The Strategic and Local Plan Regulation 19 Publication Version is published for representations between:

Monday 16th November 2026 and Thursday 31st December 2026.

Representations must be received by no later than **4pm on Thursday 31st December 2026.**

3. How to Make Representations

Representations may be made in the following ways:

Online:

Using the online consultation platform:

Strategic and Local Plan Consultation Platform

The online form will guide you through the information needed and allow you to identify the policy, site or section of the Strategic and Local Plan you are commenting on.

Email

Representations may also be submitted by:

Email to: info@strategiclocalplan.org

Post

Strategic and Local Plan Team

c/o Tewkesbury Borough Council, Public Services Centre, Gloucester Road, Tewkesbury, Gloucestershire GL20 5TT.

If you respond by email or post, please use the representation form where possible. This form is available as a downloadable copy at:

Consultations & Engagement

Paper copies are available at the Council offices, as detailed below. This will help ensure your response contains the information needed.

4. Content of Representations

It is intended that the Strategic and Local Plan will be submitted to the Secretary of State for Independent Examination following the representations period.

Representations should focus on whether the Strategic and Local Plan has been prepared in accordance with the legal and procedural requirements and whether it is sound.

The tests of soundness are whether the Plan is:

- Positively Prepared;
- Justified;
- Effective; and
- Consistent with National Policy.

Representations should clearly identify:

- The policy, paragraph or section to which the representation relates;
- The reason for the representation; and
- Any changes considered necessary to make the Plan sound, where applicable and if you are making representations seeking to change the plan, whether you wish to be given the opportunity to appear before and be heard by the person carrying out the examination.
- If you would like to receive any notifications during the next stages of the process, see below.

5. What Happens to Representations?

Copies of all valid representations received by 4pm on 31st December 2026 will be submitted to the Secretary of State and the Planning Inspectorate and will be considered as part of the Independent Examination.

Please note that representations cannot be treated as confidential. Copies of representations will be publicly available and may include the name of the respondent or organisation submitting the representation. Personal contact details and signatures will not be published.

Personal data will be processed in accordance with the UK General Data Protection Regulation, the Data Protection Act 2018 and the Councils' published privacy notices.

6. Appearing at the Examination

The Independent Examination is open to the public, subject to venue capacity.

Anyone may attend and observe the proceedings. However, if a person wishes to appear and be heard at a hearing session, a request must be made as part of their representation on the Strategic and Local Plan.

The Planning Inspector will determine who is invited to participate in hearing sessions and the matters to be discussed.

7. How to Find Out About the Next Steps

Representations may be accompanied by a request to be notified of any of the following:

i) the submission of the Strategic and Local Plan for Independent Examination;

ii) the publication of the recommendations of the person appointed to carry out the Independent Examination; and

iii) the adoption of the Strategic and Local Plan.

Where such a request is made, the respondent will be notified of these stages.

8. Where to View the Proposed Submission Documents and obtain paper copies of the Response Form

As well as being published **online** at:

strategiclocalplan.org

The Strategic and Local Plan Regulation 19 Publication Version and associated proposed submission documents and this statement are available for inspection at the following places (at which hard copies of the response form will also be available):

Council Offices (during their normal office hours)

Cheltenham Borough Council
Municipal Offices
Promenade
Cheltenham
GL50 9SA

Office opening hours:

Monday, Tuesday, Thursday and Friday	9am to 5pm
Wednesday	10am to 5pm

Closed Saturday, Sunday and Bank Holidays

Gloucester City Council
The Appointment Centre
Eastgate Shopping Centre
22 Eastgate St,
Gloucester
GL1 1PA

Phone 01452 396 396 to book a face-to-face appointment.

Our Appointment Centre at Eastgate Shopping Centre is open for pre-booked appointments during the following times:

- Tuesday 9:30am to 12:30pm
- Thursday 2pm to 4pm

The Appointment Centre is closed weekends and public bank holidays.

Tewkesbury Borough Council
Public Services Centre
Gloucester Road
Tewkesbury
GL20 5TT

Office opening hours:

Monday to Thursday 8.30am to 5pm
Friday 8.30am to 4pm
Closed Saturday, Sunday and Bank Holidays and 29th December 2026

Libraries

The documents will also be available to view via free access to the computer at public libraries. The main public libraries include:

Cheltenham Library

Cheltenham, GL50 3JT

Opening Times:

Monday, Wednesday and Friday 9am to 7pm

Tuesday and Thursday	9am to 5.30pm
Saturday	9am to 4pm

Gloucester Library

Northgate Street meets The Oxbode, Gloucester, GL1 1SQ

Opening Times:

Monday, Tuesday and Thursday	9am to 7pm
Wednesday and Friday	9am to 5.30pm
Saturday	9am to 4pm

Tewkesbury Library

Sun Street, Tewkesbury, GL20 5NX

Opening Times:

Monday and Friday	10am to 1pm and 2pm to 5pm
Tuesday and Thursday	10am to 1pm and 2pm to 7pm
Wednesday	10am to 1pm
Saturday	10am to 4pm

You can find details of other libraries in your local area and their opening times by following this link:

Your libraries | Gloucestershire Libraries

Date of Publication: 16th November 2026

Issued by:

Cheltenham Borough Council

Gloucester City Council

Tewkesbury Borough Council